



Jewellery CONFERENCE CENTRE Quarter



Diamond Suite

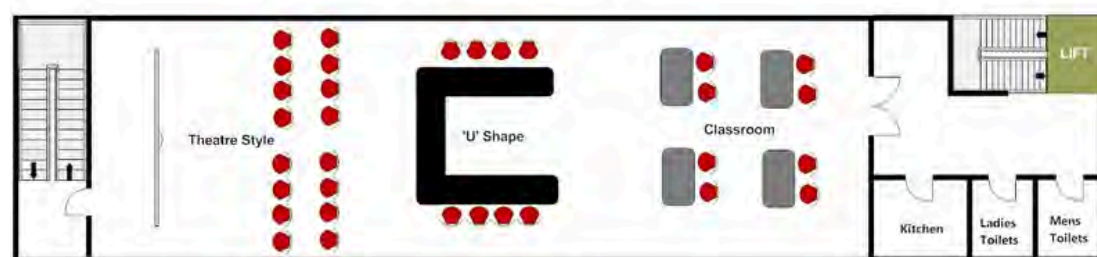
The Diamond Suite dominates the entirety of the third floor of the Federation house, furnished with sleek white tables and modern black chairs providing a sophisticated contrast.



This suite has an extensive layout to allow groups of up to 70 people to work comfortably.

This facility is ideal for :

- Company Conferences
- Formal Meetings
- Product Launce
- Training events
- Presentations
- Receptions



- 100 Mbps Fibre Broadband
- Wi-Fi
- Holds up to 80 delegates

Library & Board Room

Jewellery CONFERENCE CENTRE Quarter

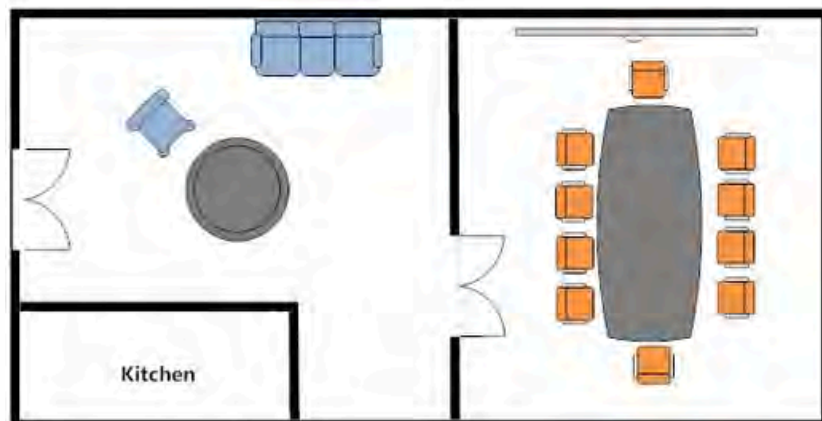


An impressive blend of functionality and aesthetic charm, designed to foster both productivity and inspiration. The room features an expansive oak conference table at its center, surrounded by seating that promises comfort during long discussions. It will hold up to 14 people.

The Library boasts a fine collection of silver and forms a relaxing and comfortable annexe.

The facility is ideal for:

- Corporate conferences
- Formal Meetings
- Informal Gatherings
- Pre-meeting Functions
- Business Luncheons



- ♦ 100 Mbps Fibre Broadband
- ♦ Wi-Fi
- ♦ Holds up to 16 delegates
- ♦ Fully Air Conditioned
- ♦ Projector & Screen

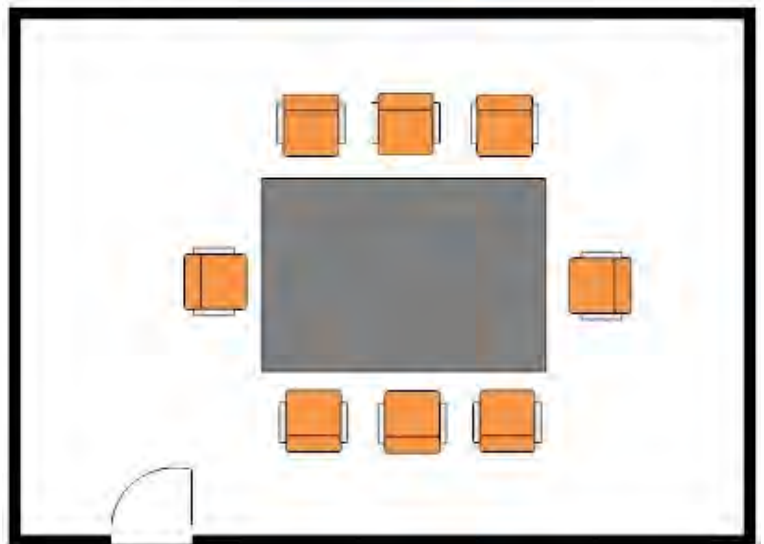
By completing a booking form you agree to our terms and conditions which are enclosed within this document.
info@jqcc.co.uk.

Syndicate Rooms

These rooms benefit from the full range of facilities offered at the BATF Headquarters. These are perfectly suited to smaller firms who require an impressive and professional setting in which to conduct business, or larger firm who need a central UK Location.



- The facility is ideal for up to 8 people
- Off-site Interviews
- Mini Boardroom/ Committee Meetings
- Training Seminars
- Smaller Presentations
- Sales Meetings



- ◆ 100 Mbps Fibre Broadband
- ◆ Wi-Fi
- ◆ Holds up to 8 delegates

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Food Options

Sandwich and Dessert menu @ £7.95 per person

Selection of freshly cut sandwiches
Traditional tray bake cakes
Crisps

Individual Sandwich Platter @ £8.70 per person

Light traditional buffet
Two finger savouries and dip
One tray bake cake

Pre-packed Sandwich pack @ £9.45 per person

Light traditional Buffet
Two finger savouries
Chocolate bar

Corporate Menu @ £10.45 per person

Selection of Freshly Cut Sandwiches
Four Finger Foods per person with dips
Traditional Tray Bake Cake
Crisps

Office Menu 1 @ £8.75 per person

Selection of Freshly Cut Sandwiches
Two Finger Foods per person with dips
Traditional Tray Bake Cake
Crisps

Executive Menu @ £19.45 per person

Five finger foods per person
Selection of crostini's
Flat bread wraps
Cheese board
Luxury cakes
Fresh Fruit

Gluten Free, Dairy Free and Vegan options available at £8.25 per person

Pricing

Room Hire

	<i>Number Of Guests</i>		
<i>Diamond Suite</i>	<i>25 or less</i>	<i>25-60</i>	<i>51-80</i>
All Day	£190	£240	£290
Half Day	£115	£164	£190
<i>Board Room</i>	<i>14 or less</i>		
All Day	£190		
Half Day	£115		
<i>Syndicate Room</i>	<i>6 or less</i>		
All Day	£75		
Half Day	£40		

Additional Charges apply for early opening (before 8:30am) £25
Late opening (after 5pm Mon-Thurs, 4pm Fri) from £25 per hour.
Please as for details

Refreshments

£2.75 per person/serving	Coffee, Tea & Biscuits
£3.00 750ml	Still or sparkling water

This price list is not exhaustive, further details on application

ALL PRICES ARE EXCLUSIVE OF VAT

Terms & Conditions

1. Terms of payment: 30 days from the date of invoice.

2. Cancellations:

- Total cancellation of a conference or meeting.

- Total cancellation will incur charges in line with the following:

Less than 30 clear days before the first date of the function; 50% charge.

Less than 15 days; 75% charge

Less than 7 days; 90% charge

3. British Allied Trades Federation reserve the right to cancel/change any booking forthwith and without liability on its part in the even of any damage or destruction of its venue by fire or other cause, any shortage of labour or food supplies, strikes, lock out or industrial action, or any other cause beyond the control of the British Allied Trades Federation which shall prevent it from performing its obligations in connection with any booking.

4. The customer shall at all times maintain good order during the function and shall ensure that nothing shall be done which will constitute a breach of the law.

5. British Allied Trades Federation reserves and will usually execute the right up to 8 days before the function to request payment of a deposit equivalent to 25% of the total estimated hire charges. Should the customer fail to pay such deposit within 7 days of being requested to do so, British Allied Trades Federation may treat the booking as having been cancelled by the customer.

6. Any complaint arising out of the function must be made in writing to British Allied Trades Federation within 7 days of the function. British Allied Trades Federation will not give consideration to such complaints unless received in such a manner and within such time limit and shall thereafter be entitled to claim the gull sum due from the customer in respect of the function,.

Terms & Conditions

7. The customer shall indemnify British Allied Trades federation against and shall insure against any claim for injury to any person or damage to any property occurring during or in consequence of the hiring.

8. The customer shall ensure that no cars or any other vehicles are parked on the premises except by prior agreement with the agent or the British Allied Trades Federation.

9. The Customer shall ensure that no food or refreshments are consumed at the accommodation except such food or refreshments as may be supplied by British Allied Trades Federation.